

**PUBLIC NOTICE IS HEREBY GIVEN THAT THE
SOLDIER SUMMIT SPECIAL SERVICE DISTRICT BOARD**

WILL HOLD ITS REGULARLY SCHEDULED PUBLIC MEETING
November 28th, 2016 at 3 P.M.
ELECTRONIC MEETING

Place: Utah County Commission Conference Room
100 East Center, Suite 2300
Provo, Utah 84606

Date: MONDAY, November 28, 2016

Time: 3 P.M.

In Attendance:

Richard Nielson
Larry Ellertson
Michelle Araujo
Dean McCoy
Maxine McCoy
Dusty Allred
James McClure
Brady Christensen
Carl Hollan
Kipp Bangerter
Brian Freeman

Utah County Public Works Office
Utah County Commissioner
Utah County Commissioner Asst.
Property Owner
Property Owner
Property Owner
Property Owner
Utah County Public Works Office
Utah County Attorney's Office
Board member / Wasatch County Councilmember
Utah County Auditor's Office

MINUTES

WELCOME AND CALL TO ORDER 3 p.m. Commissioner Ellertson

OPEINING PUBLIC HEARING

1. Commissioner Ellertson - PUBLIC HEARING AMMENDING FEE SCHEDULE FOR SOLDIER SUMMIT SPECIAL SERVICE DISTRICT BOARD FEE SCHEDULE TO BE EFFECTIVE FOR JANUARY 1,2017.
2. Brian Freeman – Spoke about the fee comparison chart: Note Change in rates in flat on town side and subdivision fat for commercial+ \$5 per 1000 gallons. Below is January 2015 Fee schedule and January 2017 for explanation. Below is the discussed comparison of both 2015 and the new 2017 proposed fee schedule.

This fee schedule was approved and adopted during the Board meeting on November 28, 2016.

SOLDIER SUMMIT SPECIAL SERVICE DISTRICT - FEE SCHEDULE

Effective January 1, 2015 Rates for Non-Metered Usage

Type of Connection	Annual Fee	OR	Standard Monthly Fee	Metered Usage Fee
Non-connected	\$112 per year*	OR	\$12.50 per month	None
Connected residential	\$216 per year*	OR	\$21.00 er month	None
Connected commercial	\$324 per year*	OR	\$31.50 per month	None

*Note: Customers are eligible for discounted rate if annual fee is fully paid in 30 or fewer days after the annual invoice date.

Rates for Metered Usage

Type of Connection	Annual Fee	OR	Standard Monthly Fee	Metered Usage Fee
Connected residential	\$210 per year*		\$20.50 per month	\$5 per 1000 gallons
Connected commercial	\$300 per year		\$25.00 per month	\$5 per 1000 gallons

*Note: Customers are eligible for discounted rate if annual fee is fully paid in 30 or fewer days after the annual invoice date. Connection Fees Where meter exists: \$300 plus current cost of District-approved meter, if needed. Where no meter exists: Current cost of connection from main water line to, and including, the District-approved meter All new services must provide for all water mains and fire hydrants to service their facilities. Property owner is responsible for water line from meter to point of usage.

Late Fees

Accounts 30 days or more past due will be assessed a late fee of \$25 per month.

Customers whose accounts remain delinquent 90 days or more will be disconnected from the water system.

Pursuant to Utah Code Annotated 17B-1-902, past due fees and charges for the services provided by the Soldier Summit Special Service District to the customer's property shall become a lien on that property if the account remains delinquent for 365 days or more.

This fee schedule was approved and adopted during the Board meeting on February 27, 2015.

NEW SOLDIER SUMMIT SPECIAL SERVICE DISTRICT - FEE SCHEDULE

Effective January 1, 2017

Water User Fee

Type of Connections	Monthly Fee	Additional Monthly Fee	Metered Usage Fee
Non-connected	\$19 per month	\$10.50 per month	na
Connected non-commercial	\$36 per month	\$10.50 per month	\$5 per 1000 gallons
Connected commercial	\$54 per month	\$10.50 per month	\$5 per 1000 gallons

Connection Fees

1. Where meter exists: \$300 plus current cost of District-approved meter, if needed
2. Where no meter exists: Current cost of connection from main water line to, and including, the District-approved meter
3. All new services must provide for all water mains and fire hydrants to service their facilities.

Property owner is responsible for water line from meter to point of usage.

3. Accounts 30 days or more past due will be assessed a late fee of \$25 per month.
4. Customers whose accounts remain delinquent 90 days or more will be disconnected from the water system.
5. Disconnection visit charge: \$200
6. Reconnection charge: \$200

- 3- Commissioner Ellertson: No charge will be made for the usage meters to be installed. This gives us an accurate cost of usage to those who are associated with this water system.

Commissioner Ellertson: Explained reason for fee change. We have had to relook at how we have charged in the past to what it takes to keep the system up and running and well maintained. We have not charged enough to do this. The cost was comprised to the hourly wage, mileage and drive time and repair time for a Utah County Public Worker to get to Soldier Summit and complete maintenance.

The Supplemental Schedule is due to we need to make up/ repay the money that was spent on the large repairs of the system. It states that it could take up as long as three years to pay this back it could be less. This is our estimate of the fees given and repayment.

Fees are as shown. We have added the late fees to help encourage people to pay their bills on time.

Open for any comments?

Michael Taylor – Soldier Summit Board of Directors – Is this increase is this covering the budget, is this going to make and access for future problems that arise?

Commissioner Ellertson: This is also to create a buffer to enable us to create and fund the capital and projects plan for Soldier Summit.

Michael Taylor – Do you feel comfortable with the amount that is being collected will offset the costs that will incur.

Commissioner Ellertson: We are trying to be as frugal as we can. And work with the folks that are familiar with the system up there.

Danene Adams – Full Time Resident - We have purchased a cabin on the town side. Want to buy more property. Why do I get charged for a water fee to property that I don't run water on. I am not even connected to the water.

Commissioner Ellertson: There are facilities that are able to distribute water to your parcel. Each number of lots have water coming to them whether you choose to use it or not.

James McClure – Property owner since 1963. My biggest concern is that we need that we need to pay the back increase but we don't we do the pay back or rate adjustment over 3 years or 5 years. Is the back-adjustment money that is being charge for the 3 years only dedicated to the back payment?

Commissioner Ellertson: Yes

James McClure: The water that comes from that well does not need a pump to bring it to the Summit. But, it does take money to maintain the system.

Commissioner Ellertson: If no other comments close public on fees.

Closed discussion of fees.

- 4- Commissioner Ellertson : Open Meeting on budget

Michael Taylor – Does this new budget take in consideration of the new cabins that are going to be built and the taxes that they will be paying?

Commissioner Ellertson: Yes it has.

Bryan Freeman: This was anticipated in the making of the budget.

Michael Taylor: So the taxes should go down individually as more cabins are built.

Commissioner Ellertson: Yes that is the idea. The taxes are to cover the O&M portion of the rate.

James McClure: Does this budget include the funds to put fences around the tanks and the automated system?

Commissioner Ellertson: Yes that is part of what the taxes will be used for.

Richard: It is planned that in 2017 that we will put the fence in first the automated system in second.

James McClure: Now that we have worked with UPL do we have a reduce rate?

Commissioner Ellertson: We have installed propane heaters to reduce the costs.

Brady Christenson- Yes still working with them and the pumps to get good timing.

James McClure- So, when this all worked out it should be able to reduce our total UPL bill is that correct?

Commissioner Ellertson: Yes

Nadeen Adam: Does the county sell water shares?

Commissioner Ellertson: No we don't sell water shares.

CLOSE PUBLIC HEARING

OPEN BOARD MEETING

- 1 APPROVE THE MINUTES OF SEPTEMBER 27, 2016 - Commissioner Ellertson; Motion to approve the minutes. Bangerter - Motion to approve, McCoy – 2nd motion 3/0
- 2- APPROVE PAYMENT OF INVOICES AND OTHER CURRENT OBLIGATIONS FOR PROFESSIONAL SERVICE, OPERATIONS. –
Ellertson: \$100 To Great Western for valves, \$44 to Mountainland for Road. Motion for approve. Bangerter – Motion to approve. McCoy 2nd Approve. 3/0
- 3- CAPITAL FACILITIES PLAN-
Brady Christenson – We used the following items as we put together the Fee Schedule and the Budget for this year. These following items are in need of maintenance, upkeep or repair.
 - Fences around tanks

- Maintenance on system
- 21 pressure reduction valves
- Seal vaults and pipping – less corrosion over time, less maintenance over time
- Tank Cleaning
- Soft starts on pumps
- Land Charges
- Fire hydrant maintenance
- Pump rebuilds
- PRV maintenance
- Waterline Maintenance
- Automated data system

Commissioner Ellertson: These are funded as we discussed earlier in the proposed budget.

Commissioner Ellertson: Make a motion to approve the capital projects plan.

James McClure: Motion to approve the plan, Bangerter: 2nd the approval of plan. 3/0

6- FEES SCHEDULE CHANGES AND APPROVAL

Commissioner Ellertson: We discussed the following fees schedules in the public hearing and would like to move forward to approve them:

- Disconnect Fees
- Reconnect Fees
- Late Fees
- Usage Fees
- Supplemental Fees

Carl Hollan: The board cannot approve the fee schedule as presented the board would have to appoint BOE and ask them to run an expensive study to see if that supplemental is a needed item, this would be a large financial burden upon on the property owners. Instead suggest that you take the \$10.50 that you planned to charge and add it to the usage fees. Still able to bill amount needed, still accomplish goal in different and legal manner. Posted that it would be revisited at the funds are balanced and adjust as necessary.

Commissioner Ellertson: Please reverence in tonight's minutes that this will be our intent.

Commissioner Ellertson: Motion to accept the fee schedule with the proposed changes as just discussed and to add the amount to the usage fees and eliminate the supplemental fee schedule. McClure to approve, Bangerter 2nd approve. 3/0

7- REVIEW AND ADOPT THE 2017 BUDGET AS DISCUSSED –

Carl Hollan – We have received a settlement offer to some intimate litigation, I recommend that the board set a date, time and place for a closed meeting to discuss a strategy session for pending or intimate litigation immediate following the business meeting tonight.

Commissioner Ellertson: We cannot because it was not noticed on the agenda.

Carl Hollan – You can do it tonight because it was brought up in the course of business.

Commissioner Ellertson: We need a motion to set a date – today time after this meeting and here at the 100 E. Center Street Confer. Room. Provo. 7.:05 p.m.- Bangerter Motion it, McClure 2nd approved 3/0

8- Commissioner Ellertson Motion to adopt the proposed the 2017 budget. Bangerter motion to approve, McClure 2nd approved. 3/0

9- OTHER BUSINESS: None

10- Commissioner Ellertson: Motion to set a DATE, TIME AND LOCATION MEETING: Wednesday, January 18th,2017 @ 10a.m. 100 E Center Street # 2300. That these will be the regularly scheduled meetings on the odd months.

Bangerter motion to approve, McCoy 2nd. 3/0 approved

11- Commissioner Ellertston: Motion to go into a closed meeting: Bangerter motion approved, McCoy 2nd approved 3/0

12- Commissioner Ellertson: Motion to open meeting to board. Bangerter motion approved, McCoy 2nd approved 3/0

13 – Adjourn – Commissioner Ellertson; Motion to adjourn, Bangerter motion approved, McCoy 2nd approved 3/0